

MINUTES  
WARSAW TOWN COUNCIL  
REGULAR MEETING  
September 9, 2021 AT 7:00P.M.

The regular meeting of the Warsaw Town Council was held on Thursday, September 9<sup>th</sup> 2021 at 7:00 p.m. in Council Chambers at 78 Belle Ville Lane, Warsaw, VA. Council Members Present: Mayor Randall L. Phelps, Vice-Mayor Paul G. Yackel, Ogle E. Forrest, Sr., Mary Beth Bryant, and Ralph Self. Council members that were absent were Jonathan B. English, and Faron Hamblin. Councilwoman Rebecca Hubert was present by phone.

Town staff present: Town Manager Joseph N. Quesenberry, Community Development Specialist Melissa Coates, Officer Robert Moore, and Treasurer/Clerk Julia Blackley-Rice.

Others present were Caleb and Sara Carroll.

The meeting was live streamed on the Town of Warsaw’s Facebook page.

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Phelps called the meeting to order and led in the Pledge of Allegiance at 7:00 p.m.

**APPROVAL OF CONSENT AGENDA**

Vice-Mayor Yackel made a motion to approve the consent agenda as presented. Councilwoman Bryant seconded the motion which was carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye	Ralph Self	Aye

**PUBLIC HEARING**

There was no public hearing.

**PUBLIC COMMENT**

Sara Carroll of the Chamber of Commerce spoke on WarsawFest. We are 1 month away and there will be a lot of exciting things going on. The beauty pageant will be that morning, the parade will be at 2:00 pm, “Hocus Pocus” will be showing, and there will be food vendors as well.

**REPORTS**

Mayor’s Report: Mayor Phelps was at an event in Tyson’s Corner and while networking he ran into 4 individuals that he did not know, but they were familiar with Warsaw and were very complimentary.

Town Manager’s Report:

- Music on Main: Warsaw has partnered with Old Rapp and the concert will be on the Friday before WarsawFest. Main Street will be closed, and a portion of Belle Ville will be closed. Tickets are \$5.00.
- Planning Commission vacancy: Mr. Winn Sisson spoke with Joseph Quesenberry on several matters surrounding the town and Joseph told him about a vacancy with Planning Commission. Mr. Sisson was gracious enough to volunteer to serve. Council would like to take action tonight.

Councilwoman Bryant made a motion to appoint Mr. Winn Sisson to Planning Commission with a term expiring 12/31/2023. Mr. Sisson will be filling the vacancy left by Ms. Juliana Grassia. Vice-Mayor Yackel seconded the motion which was carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye	Ralph Self	Aye

- The 20<sup>th</sup> anniversary of 9/11 is approaching, and the flags will be at half staff to remember that tragic day and those that lost their lives.
- New council chairs are in the works, and we are working on getting a quote.
- The Town Manager was at a VLGMA conference today and enjoyed representing Warsaw.

Police Report: Officer Robert Moore gave the report. 148 calls for service, 102 traffic stops, 79 summonses issued, and 3 arrests. Dispatch system that has been in the works for several months will become available soon. There will be training toward the end of the month. All of the hardware needed is either in or has been ordered. Officer Moore explained how the new technology will work and how it will be utilized.

Planning Commission: Met last week. Discussed DHCD grant and Style Craft subdivision, but no actions were taken that Council should be aware of.

Northern Neck Regional Jail: Report is in packet

Council Committee Reports: Utility committee met regarding water and sewer; we have aging equipment, and some suppliers are no longer in business. With expansion in the town, there may be need to increase groundwater permit, so we do not go over our permitted amount. They would like to request that Council authorize the Town Manager to issue an RFP to study

infrastructure and how it will handle growth and what the costs may be to replace things in the future. The mayor thinks it is a smart idea to get a consult to see where we are. To change the permit allowance, it is approximately an 18-month process. The mayor would like to see a nutrient report soon.

## **OLD BUSINESS**

### Projects Report:

- The Bounds: The Town Manager reported that the ribbon cutting had been delayed. There were a couple of finishing touches that were being made, but it is now open to the public. There were some electrical issues that have since been repaired.
- Main Street: The LOVE sign is back. The L and the O are now constructed out of fiberglass, which should cut down on the maintenance. The business directory sign will be installed tomorrow. The Warsaw banner will also be back up soon. Preliminary plans for parking spaces has been returned. There were quite a few added along with a crosswalk near Hunan.
- VDOT Tap Project: The original agreement was initiated between the former Town Manager at a cost of \$145,000. That contract called for reporting that Town Staff is not qualified to complete. To amend the contract to allow the services to be completed, the price increases approximately \$40,000.

Vice-mayor Yackel made a motion to authorize Joseph Quesenberry to enter into the amended contract. Councilman Forrest seconded the motion which was carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye	Ralph Self	Aye

## **NEW BUSINESS**

Resolution for Larry Thorne: Mayor Phelps read Mr. Larry Thorne’s resolution. The Town of Warsaw commends Mr. Thorne for his years of service to the Town in various roles.

Councilman Forrest made the motion to approve the resolution for Mr. Thorne. Councilman Self seconded the motion which was carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye	Ralph Self	Aye

Water/Sewer Connection fee incentives: One of the incentives that has been discussed for the Town is one that discounts water and sewer connection fees. That discount would be 50%. This

would be good for new developments or individual homes. This would come with a 3-year calendar parameter. At the end of those 3 years Council can reevaluate the incentive.

Councilman Forrest made a motion to approve the incentive with an end date of December 31, 2024. Councilman Self seconded the motion which was carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye	Ralph Self	Aye

Style Craft: This proposed developed has a purchase contract with Richmond County for 30 acres on Hamilton Boulevard. This purchase is contingent upon rezoning. This project includes single family homes, town homes and quads. The developers would like to begin spring of 2022.

Rezoning: Currently the parcel is zoned C-2. For this project the Town Manger is proposing to rezone the parcel to R-12. There are areas adjacent that are also zoned as R-12, so it is not spot-zoning. A public hearing needs to be scheduled.

Councilman Forrest made the motion to schedule a public hearing for rezoning Parcel 24-6 to R12. Planning Commission will be on 10/7 and Town Council on 10/14. Councilwoman Bryant seconded that motion which was carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye	Ralph Self	Aye

Vice-mayor Yackel would like an Ordinance Committee meeting to be scheduled to review the subdivision ordinance.

Town Council times: There has been discussion about moving meeting times to 6pm instead of 7pm. Town staff will look into how Council would go about changing the time and what that entails.

## **CLOSING COMMENTS**

Councilwoman Bryant: Very good meeting. A lot of good information was presented.

Councilman Forrest: It would be a great opportunity to install the electric meters in these new subdivisions.

Vice-mayor Yackel: Asked questions about WarsawFest plans for the Town.

Councilwoman Hubert: Very appreciative for being able to call in. It was a great concise meeting.

Councilman Self: There were a lot of things to discuss, and as always there were great discussions. We are a well-represented team. He hopes we keep doing a great job of representing our town.

Mayor Phelps: There is a Facebook page called “What’s going on in Warsaw” that made a post asking about what businesses people would like to see in Warsaw. There were over 120 comments. Some may not be attainable, but it is great to see so many people interested in the Town of Warsaw. There is great synergy here, great work.

With there being no further business, Mayor Phelps adjourned the meeting at 8:30pm.

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Submitted by: Julia Blackley-Rice, Clerk