

MINUTES
WARSAW TOWN COUNCIL
REGULAR MEETING
JULY 11, 2024 – 6:00 P.M.

The regular meeting of the Warsaw Town Council was held on Thursday, July 11, 2024, at 6:00 p.m. in Council Chambers at 78 Belle Ville Lane, Warsaw, VA. Council Members Present: Vice-Mayor Paul G. Yackel, Ogle Forrest Sr., Ralph Self, Rebecca Hubert, Faron Hamblin and Mary Beth Bryant. Councilmember absent: Mayor Randall L. Phelps and Jonathan English.

Town staff present: Town Manager Joseph Quesenberry, Assistant Town Manager Melissa Coates, Chief of Police Sean Peterson, Wastewater Plant Manager Frankie Sanders, and Treasurer & Clerk Julia Blackley-Rice.

Also present: Approximately 5 others present in the Council Chambers.

CALL TO ORDER

Vice-Mayor Yackel called the meeting to order at 6:00 p.m. and then led the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA:

Vice-Mayor Yackel began the meeting by informing Town Council the consent agenda needed to be amended to add the Northern Neck Regional Jail Board Budget Amendment Request under New Business item b.

Councilman Hamblin moved to approve the consent agenda as amended. The motion was seconded by Councilman Forrest and carried with the following votes.

Paul G. Yackel	Aye	Faron Hamblin	Aye
Ogle Forrest	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye	Ralph Self	Aye

PUBLIC COMMENT

Vice-Mayor Yackel opened the floor for public comments.

James Clifford Mullin, 8351 Historyland Highway, Warsaw, VA stated he wanted to review with Town Council since the last meeting that the Town Manager has responded to his inquiry regarding the fire hydrants in Town. Mr. Mullin wanted to keep Town Council informed that the drop inlet located near the Exxon/Subway is still not being repaired. He realizes that the Town has followed up with VDoT for repair but would like the Town to stay on them before something bad was to occur. Driving through Warsaw, he did like what the Town did with the clock. However, with the time and effort spent on the clock, he was surprised with the location that was selected. Mr. Mullin feels the sidewalk project is coming along well. He announced that in his conversations with VDoT he has learned that the road diet project along Rt. 360 is being pushed back some, in order for the sidewalk project to conclude. Mr. Mullin spoke to Town

Council last month regarding the Bounds and the newspaper article containing what was supposed to be constructed at the Bounds. He understands that due to funding sources, plans change, but he would like to know what the Town still plans to do or wants to do with the Bounds.

Dr. Anastasia Clary, 199 Main Street, Warsaw, VA wanted to express concerns to Town Council regarding moving a dumpster further right of the property onto a greenspace in her area. One of her concerns is that this move will further block the view of her building. A major concern for her is that she currently sees the mess the dumpster currently causes when being emptied around the parking area. With the amount of debris, Dr. Clary inquired who would be responsible for cleaning the area so it would be safe for her elderly and sick patients to get up to her building. Another concern is buzzards and other birds of prey tend to go over the dumpster area because all of the restaurants dump into that dumpster. Dr. Clary feels there is a better solution for the location of the Town dumpster. She suggested near the Oyster Shoals corner of the parking lot. Dr. Clary is asking for the Town to reconsider the proposed location.

There being no other comments, Vice-Mayor Yackel closed the public comment portion of the meeting.

REPORTS

MAYORS REPORT:

No report.

TOWN MANAGERS REPORT:

- Mr. Quesenberry reported the Time Square Clock tower has been installed at 74 Main Street. The clock will chime on the hour from 8 a.m. to 8 p.m. and will play the Westminster chime at noon each day. Mr. Quesenberry furthered offered that a brick patio will be constructed at the base of the clock tower. Mr. Quesenberry thanked Rappahannock Church of Christ for donating the clock to the Town. The Town Manager plans to have a small ceremony celebrating the clock installation soon.
- Mr. Quesenberry announced the paved trail system at the Bounds is now completed. The paving allows for ADA accessibility from both parking areas to the observation deck along the creek.
- Mr. Quesenberry reported the Town was pleased to host Senator Warner for a brief Community Leaders discussion at Eggspresso. During the discussion the Town's growth was highlighted along with other regional success stories and discussed local needs. The Town appreciated him visiting our Town and the Town Manager extended the same invite to Senator Kian and Congressman Wittman to join us anytime.
- The Town Manager reported the first 4th Fridays recap was a resounding success. It was the largest crowd to date and we hope to grow this event more and more each year. This concert was headlined by Soul Expressions. The next concert in August will feature the band Trademark.

- The Town Manager reported that Town staff are still working with a potential residential developer on the County's 13 acre parcel at the corner of Hamilton and Main. Mr. Quesenberry and Mrs. Coates have met with Anderson Propane, now Tiger Fuel, regarding their modified plans for their location at the corner of Selftown Road and Rte. 360. Construction is anticipated for 2025. The indoor amusement center located beside Tractor Supply is set to potentially open next month. Mr. Quesenberry reported that there has been some interest in the 10 acres adjacent to McDonald's and hopes to have more information to bring to Town Council soon.
- Mr. Quesenberry reported to Town Council that the Town does keep a record of all fire hydrants located in town limits. There is only one hydrant that is awaiting repair and is located along Hamilton Blvd. The houses in the area can be served by other nearby hydrants. All other hydrants are in working order. There are four hydrants along Rte. 360 near 7-11 that are on an abandoned line and are awaiting removal. The hydrants to replace the abandoned ones have already been installed and are in operational order.
- Mr. Quesenberry reminded Councilmembers the next Community Market was scheduled for Saturday at the Town Park from 8:00 a.m. to 2:00 p.m. Over 30 vendors were expected to be there this weekend.
- The Town Manager received an invitation to the Opening Ceremonies for the Richmond County Fair. The fair opens 8/6/2024 and all of Town Council is invited to attend.

POLICE REPORT:

Chief Peterson reported there were 151 calls for service in June. Chief Peterson furthered his report by stating that there were no major incidents from the 4th Fridays event. Overall, it was a very successful event with approximately 427 in attendance and everyone made it home safely. Chief Peterson has one additional police officer candidate that is in the background check process. It is anticipated he will be able to start with the police department before the end of the month.

WWTP:

The Wastewater Treatment Plant report was included in the Council packets. The report was presented to the Town Council by Plant Manager Frankie Sanders.

Monthly Numbers

- Average influent flow for June - 185,100 gal. A decrease of 6,500 gal. from the month of May average flow.
- Max influent flow June – 210,300 gal. A decrease of 43,800 gal. from the month of May max flow.
- For June, the average effluent Total Nitrogen concentration was 2.26 mg/l, within the limits of our permit.
- For June, the average effluent Total Phosphorus (TP) concentration was 0.12 mg/l within the limits of our permit.

Monthly Operations and Maintenance

- The Treatment Plant process control blowers were serviced and inspected for efficiency.
- The Treatment Plant generator was inspected, serviced and topped off with fuel in preparation for the hurricane season.
- Plant Staff attended VRWA classes held at the Town Hall Council Chambers. Each licensee must obtain continuing professional education contact hours to hold their classification as a licensed Operator.
- The plant's flow diversion valve malfunctioned however it was repaired and restored to service.
- The Industrial Discharger Survey was completed and submitted to DEQ.
- Staff conducted our monthly preventative maintenance on the plant equipment.
- Submitted our monthly operations report.
- Our team also assisted with residential trash pick-up, recording water meter readings, and watering hanging baskets.
- All effluent samples taken for the month of June met all requirements as to our permit discharge limits.

COUNCIL COMMITTEE REPORT:

No Council Committees have met.

PLANNING COMMISSION: No meeting.

NORTHERN NECK REGIONAL JAIL REPORT: Included in packet.

AMERICAN RESCUE PLAN ACT REPORT: The ARPA report was included in the Council packets. Mr. Quesenberry reviewed the report with the Town Council. Mr. Quesenberry reported that the Town is utilizing these funds and the bulk of the expenditures have been used with the VDOT Tap project. Total disbursed to date is \$1,129,205.51 with \$412,544.49 remaining. Mr. Quesenberry reported that he would like to amend the ARPA budget to reallocate the remaining funds to help complete the projects that are currently in process. Mr. Quesenberry plans to bring the proposed amended ARPA budget to next month's meeting.

OLD BUSINESS

PROJECTS UPDATE:

74 Main Street: Mr. Quesenberry reported that Town Staff is working with the contractor. The contractor is currently undergoing asbestos testing. It is believed the tile does contain asbestos, but the contractor is trying to determine if it is friable or non-friable. Currently working on completing the asbestos testing, potential abatement if needed, and pulling the needed permits.

The Bounds: Mr. Quesenberry reported the trails are completed. The contractor has completed the items that needed correcting. He raised the height of the berm, correcting the cages for the

spillway, and the elevation for the riprap. The Town has received an extension from DEQ. The as-built survey should be completed next week. Mr. Quesenberry hopes by the next council meeting he can report the project has been completed. The Town Manager wanted to respond to public comment by stating that the trails are paved, which is a goal the Town has had for the trails at the Bounds. With 74 Mail Street, that will serve as the Farmer’s Market and a potential location for movies and music. The possibilities are endless for how Council wants to proceed with the use of the Bounds. As Council determines how to move forward, time will be needed to raise money and find grant opportunities. Mr. Quesenberry is looking forward to being able to utilize the Bounds for Christmas Town this year. Vice-Mayor Yackel added that he is appreciative that the irrigation sprinklers have been corrected and that they aren’t spraying into the road any longer. **VDoT Tap Grant:** Mrs. Coates reported that she has submitted the third pay request of the contractor. Unofficially, the contractor anticipates the sidewalk project will be completed by August 1. Mrs. Coates stated that she has had to address a few concerns with traffic flow and utility outages, but overall, the project has run smoothly. Mrs. Coates thanked the residents for their patience during the construction phase. **Well Replacement:** Mr. Quesenberry reported there have been no changes to the status of the project. Town Staff is working to complete current projects prior to commencing this one. **DHCD Housing Project:** Mrs. Coates contacted the Planning District Commission and there is no timeline as of now for the start of construction. Mrs. Coates recently received the notice of release of funds from DHCD to administer to the project and to be able to put the project out to bid.

ANNEXTION:

Mr. Quesenberry reported that the Town has been working with River Title for the title research. Mr. Simmons has been wonderful to work with, but they subcontract their title research to an individual. After multiple attempts to follow up on the status of the title work with no response, Mr. Quesenberry has decided to contact another title research firm that is located in Glen Allen. Mr. Quesenberry anticipates having the Ordinance of Annexation ready for a public hearing in September.

NEW BUSINESS:

USDA LOAN RESOLUTION

Mr. Quesenberry reported to move forward with the USDA loan for the purchase of the new refuse truck, Town Council needs to adopt the proposed loan resolution. The loan resolution outlines that the Town is aware they are entering into a loan agreement for \$290,700.00 for the purchase of the refuse truck. A copy of the loan resolution has been attached to these minutes as Attachment 1.

Councilman Forrest moved to adopt the loan resolution as presented. The motion was seconded by Councilman Self and carried with the following votes.

Paul G. Yackel	Aye	Faron Hamblin	Aye
Ogle Forrest	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye	Ralph Self	Aye

NORTHERN NECK REGIONAL JAIL BUDGET AMENDMENT REQUEST

Vice-Mayor Yackel reported Jail staff are currently working to close the books for fiscal year 2024. In doing so, it was noted that the estimated total expenditures will exceed the budgeted amount by \$650,000.00. Vice-Mayor Yackel reported the increase in expenditures is attributed to the number of inmates housed at the facility. The budget is based on an average daily population of 204 federal prisoners. This year the jail housed an average daily population of 232 federal prisoners. Due to the average daily population being over the forecasted number, there is revenue in line item "Recovered Cost – Rental Beds" that will exceed the budgeted amount by \$670,000.00. A copy of the budget amendment request is attached to these minutes as Attachment 2.

Councilman Forrest moved to approve the budget amendment request for \$650,000.00 as presented. The motion was seconded by Councilman Hamblin and carried with the following votes.

Paul G. Yackel	Aye	Faron Hamblin	Aye
Ogle Forrest	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye	Ralph Self	Aye

CLOSING COMMENTS:

- Councilwoman Hubert felt that it was a good meeting tonight. She commented that the Town was packed around the 4th of July. She ate at several restaurants, and they were all full. It was good to see so many people in Town.
- Councilman Hamblin also thought it was a good meeting. He congratulated the Town Staff on the success of the 4th Friday concert.
- Councilman Forrest thought it was a great meeting. It was a short meeting, but we still took care of the Town's business. He thanked the members of the public that attended tonight's meeting.
- Councilwoman Bryant commented that she had not gotten wet while walking in the mornings at the Bounds due to the sprinkler system. She noticed that on the night of the 4th Friday event there were no parking spots downtown.
- Councilman Self stated the sidewalk project impresses him every day. The contractors are really coming along, and he is looking forward to the silt fences coming down. He attended the 4th Friday concert, and it was a great event and felt a good time was had by all. The 36th annual Richmond County Fair is coming soon and hopes our Town Council members will come and attend the opening ceremonies.

There being no further business, Vice-Mayor Yackel adjourned the meeting at 6:41 p.m.


Submitted by: Julia Blackley-Rice, Clerk

A RESOLUTION OF THE Town Council

OF THE Warsaw, Town of

AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF PROVIDING
A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS

2024 DCI Trash Truck

FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.

WHEREAS, it is necessary for the

Warsaw, Town of

(Public Body)

(herein after called Association) to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of

Two hundred ninety thousand, seven hundred and 00/100 dollars (\$290,700.00)

pursuant to the provisions of the code of Virginia

; and

WHEREAS, the Association intends to obtain assistance from the Rural Housing Service, Rural Business - Cooperative Service, Rural Utilities Service, or their successor Agencies with the United States Department of Agriculture, (herein called the Government) acting under the provisions of the Consolidated Farm and Rural Development Act (7 U.S.C. 1921 et seq.) in the planning, financing, and supervision of such undertaking and the purchasing of bonds lawfully issued, in the event that no other acceptable purchaser for such bonds is found by the Association:

NOW THEREFORE in consideration of the premises the Association hereby resolves:

1. To have prepared on its behalf and to adopt an ordinance or resolution for the issuance of its bonds containing such items and in such forms as are required by State statutes and as are agreeable and acceptable to the Government.
2. To refinance the unpaid balance, in whole or in part, of its bonds upon the request of the Government if at any time it shall appear to the Government that the Association is able to refinance its bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of said Consolidated Farm and Rural Development Act (7 U. S. C. 1983 (c)).
3. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$ 10,000.
4. To indemnify the Government for any payments made or losses suffered by the Government on behalf of the Association. Such indemnification shall be payable from the same source of funds pledged to pay the bonds or any other legal permissible source.
5. That upon default in the payments of any principal and accrued interest on the bonds or in the performance of any covenant or agreement contained herein or in the instruments incident to making or insuring the loan, the Government at its option may (a) declare the entire principal amount then outstanding and accrued interest immediately due and payable, (b) for the account of the Association (payable from the source of funds pledged to pay the bonds or any other legally permissible source), incur and pay reasonable expenses for repair, maintenance, and operation of the facility and such other reasonable expenses as may be necessary to cure the cause of default, and/or (c) take possession of the facility, repair, maintain, and operate or rent it. Default under the provisions of this resolution or any instrument incident to the making or insuring of the loan may be construed by the Government to constitute default under any other instrument held by the Government and executed or assumed by the Association, and default under any such instrument may be construed by the Government to constitute default hereunder.
6. Not to sell, transfer, lease, or otherwise encumber the facility or any portion thereof, or interest therein, or permit others to do so without the prior written consent of the Government.
7. Not to defease the bonds, or to borrow money, enter into any contract or agreement, or otherwise incur any liabilities for any purpose in connection with the facility (exclusive of normal maintenance) without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the bonds.
8. To place the proceeds of the bonds on deposit in an account and in a manner approved by the Government. Funds may be deposited in institutions insured by the State or Federal Government or invested in readily marketable securities backed by the full faith and credit of the United States. Any income from these accounts will be considered as revenues of the system.
9. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the facility in good condition.
10. To provide for the receipt of adequate revenues to meet the requirements of debt service, operation and maintenance, and the establishment of adequate reserves. Revenue accumulated over and above that needed to pay operating and maintenance, debt service and reserves may only be retained or used to make prepayments on the loan. Revenue cannot be used to pay any expenses which are not directly incurred for the facility financed by the Government. No free service or use of the facility will be permitted.

- 11. To acquire and maintain such insurance and fidelity bond coverage as may be required by the Government.
- 12. To establish and maintain such books and records relating to the operation of the facility and its financial affairs and to provide for required audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
- 13. To provide the Government at all reasonable times access to all books and records relating to the facility and access to the property of the system so that the Government may ascertain that the Association is complying with the provisions hereof and of the instruments incident to the making or insuring of the loan.
- 14. That if the Government requires that a reserve account be established and maintained, disbursements from that account may be used when necessary for payments due on the bond if sufficient funds are not otherwise available. With the prior written approval of the Government, funds may be withdrawn for:
 - (a) Paying the cost of repairing or replacing any damage to the facility caused by catastrophe.
 - (b) Repairing or replacing short-lived assets.
 - (c) Making extensions or improvements to the facility.
- 15. To provide adequate service to all persons within the service area who can feasibly and legally be served and to obtain the Government's concurrence prior to refusing new or adequate services to such persons. Upon failure to provide services which are feasible and legal, such person shall have a direct right of action against the Association or public body.
- 16. To comply with the measures identified in the Government's environmental impact analysis for this facility for the purpose of avoiding or reducing the adverse environmental impacts of the facility's construction or operation.
- 17. To accept a grant in an amount not to exceed \$ 0

under the terms offered by the Government; that the Town Council
 and Town Manager of the Association are hereby authorized and empowered to take all action necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grant; and to operate the facility under the terms offered in said grant agreement(s).

The provisions hereof and the provisions of all instruments incident to the making or the insuring of the loan, unless otherwise specifically provided by the terms of such instrument, shall be binding upon the Association as long as the bonds are held or insured by the Government or assignee. The provisions of sections 6 through 17 hereof may be provided for in more specific detail in the bond resolution or ordinance; to the extent that the provisions contained in such bond resolution or ordinance should be found to be inconsistent with the provisions hereof, these provisions shall be construed as controlling between the Association and the Government or assignee

The vote was: Yeas _____ Nays _____ Absent _____ .

IN WITNESS WHEREOF, the Town Council of the
Warsaw, Town of has duly adopted this resolution and caused it
 to be executed by the officers below in duplicate on this _____ day of _____, _____.

(SEAL)

 By Joseph Quesenberry

Attest:

Title _____

 Title

Attachement 2

Northern Neck Regional Jail Budget Amendment Request

FY 23/24

Significant Points

Total Revenue for "Recovered Cost – Rental Beds" line will exceed budget amount by \$670,000

Estimated Total Expenditures will exceed budget amount by \$650,000

Budget Amendment requested \$650,000

Notable Revenue Increases

Increase to "Recovered Cost- Rental Beds" line Revenue by 14% at Year End with Average Daily Population (ADP) of 232 will exceed projection by \$670,000. Current Budget requires ADP of 204.

Federal Transportation Reimbursement Revenue end of year will reflect 46% over budgeted amount. Will exceed budgeted revenue by approximately \$186,000

Notable Operational Expenses- (Year to Date with June expenditures outstanding)

While All Salaries and Wages line items to include Overtime appears to be over by about \$162,000 in the aggregate, because vacancy savings offset significant overage in overtime (\$543,000) and part time (67,500) this FY AND \$125,000 currently in contingency for the December comp board raise will be moved to personnel at closeout. The actual impact is approximately \$37,000.

Medical, Dental & Hospital Services – primary cost of this line item is Local Inmate Anthem coverage, budgeted \$150,000 but YTD cost exceed by 200%, resulting in approximately \$350,000 over budget.

Medical & Laboratory Supplies – Primary cost of this line items includes Local Inmate Pharmaceuticals, will exceed budgeted amount by \$130,000 once June is closed out, an excess of 46% at year end.

Overall Material and supplies – to include Laundry & Janitorial Supplies, Linen supplies, Inmate Clothing and Supplies, Repair and Maintenance Supplies, and Computer & Software Supplies, continue to see increases in these line items and exceeding budgeted amounts. Exceeding YTD budgeted amount by \$170,000

Repair and Maintenance Services –includes repair cost that require outside services within the parameters of the facility. Exceeding YTD budgeted amount by \$77,000.

Northern Neck Regional Jail Revenue		FY 23/24	FY 23/24	FY 23/24
		Budget	Amount Requested to Amend	Amended Budget
Compensation Board				
23000-80	Salaries & Other Operating Expens	\$ 2,598,498.00		
24040-18	Per Diem/Prisoner Days	\$ 475,678.00		
	SUB-TOTAL, COMPENSATION BOARD	\$ 3,074,176.00		
Local Share				
18990-14	Westmoreland County			
18990-13	Richmond County			
	Town of Warsaw			
	Northumberland County			
19020-04	Gloucester County	\$ 684,053.00		
	SUB-TOTAL, LOCAL SHARE	\$ 684,053.00		
Other Income				
19020-01	Rental Beds	\$ 4,849,055.00	\$ 650,000.00	\$ 5,499,055.00
19020-05	Drug Court-Essex County	\$ 6,000.00		
19020-06	Drug Court-Lancaster County	\$ 6,000.00		
19020-07	Drug Court-Northumberland County	\$ 6,000.00		
19020-08	Drug Court-Richmond County	\$ 6,000.00		
19020-09	Drug Court-Westmoreland County	\$ 6,000.00		
18990-15	Inmate Phones	\$ 600,000.00		
18990-17	Electronic Monitoring	\$ 8,000.00		
18990-18	Miscellaneous	\$ 1,000.00		
18990-19	Inmate Commissary	\$ 400,000.00		
18990-20	SSA - Reimbursement	\$ 13,000.00		
18990-21	Video Visitation			
24040-19	CCCA Grant	\$ 328,010.00		
24040-20	PAPIS Grant	\$ 157,828.00		
33301-15	Drug Court Grant	\$ 118,124.00		
24040-22	State Drug Court Grant	\$ 65,000.00		
24040-21	CCCA Supervision Fees	\$ 9,000.00		
24040-25	Drug Court Fee	\$ 3,500.00		
24040-26	CESF Grant			
24040-28	Programs Grant	\$		
	ARPA Regional Jail Grant	\$ 82,000.00		
16030-01	Work Release	\$ 5,000.00		
15010-01	Interest	\$ 200.00		
15010-02	Investment Acct.	\$ 25,000.00		
15010-04	Gain on Sale of Investments			
15010-07	Market Value Change	\$		
33011-02	U.S Marshal - Jail Addition	\$		
33011-03	Transport Reimbursement	\$ 400,000.00		
33011-23	Guard Hire Reimbursement	\$ 60,000.00		
18030-05	Expenditure Refunds	\$ 100,000.00		
16010-05	Inmate Medical Fees			
16010-06	Federal Medical Reimbursement	\$		
10000-01	Fund Balance Appropriation	\$		
	SUB-TOTAL, OTHER INCOME	\$ 7,254,717.00	\$ 650,000.00	\$ 7,904,717.00
		\$		
TOTAL REVENUE		\$ 11,012,946.00	\$ 650,000.00	\$ 11,662,946.00

BUDGET	FY 23/24	FY23/24	FY 23/24
Expenditures	Budget	Requested Amount to Amend	Amended Budget
1000 Personnel Services			
1100 Salaries & Wages - Reg	\$ 5,425,853.00		
1111 Board Members Comp.	\$ 15,600.00		
1112 Adm. Salaries	\$ 196,364.00		
1200 Salaries & Wages - O.T.	\$ 250,000.00		
1300 Salaries & Wages Part-time	\$ 45,000.00		
1701 Holiday Pay	\$ 113,203.00		
TOTAL PERSONNEL SERVICES	\$ 6,046,020.00	\$ -	\$ 6,046,020.00
2000 Employee Benefits			
2100 FICA	\$ 427,775.00		
2210 VRS Retirement	\$ 467,173.00		
2300 Hospital/Medical - Local Choice	\$ 743,388.00		
2400 Group Life Insurance	\$ 74,930.00		
2600 Unemployment Insurance	\$ 10,000.00		
2700 Workers Comp. Insurance	\$ 67,117.00		
2830 LODA	\$ 19,781.00		
EMPLOYEE BENEFITS TOTAL	\$1,810,164.00	\$0.00	\$1,810,164.00
3000 Purchased Services			
3110 Medical Doctor (In-House)	\$ 92,000.00		
3111 Medical, Dental, Hospital/Psych	\$ 150,000.00	\$ 350,000.00	\$ 500,000.00
3120 Accounting/Auditing Services	\$ 25,000.00		
3150 Legal Services	\$ 42,000.00		
3160 Management fees	\$ 25,000.00		
3161 Trusty Work Crew	\$ 22,000.00		
3310 Repair & Main. Services	\$ 100,000.00		
3320 Maintenance Contracts	\$ 110,000.00		
3500 Printing & Binding	\$ 3,500.00		
3600 Advertising/Branding	\$ 10,000.00		
3810 Tuition Paid - RRCJT Acad.	\$ 29,000.00		
3812 CSB Contract Services			
3822 Payroll Services	\$ 12,000.00		
PURCHASED SERVICES TOTAL	\$620,500.00	\$350,000.00	\$970,500.00

BUDGET- Expenditures	FY 23/24 Budget	FY23/24 Requested Amount to Amend	FY 23/24 Amended Budget
5000 Other Charges			
5110 Electrical Services	\$ 145,000.00		
5120 Heating Services (Natural Gas)	\$ 150,000.00		
5130 Water	\$ 55,000.00		
5131 Sewer	\$ 215,000.00		
5140 Refuse Collection	\$ 20,000.00		
OTHER CHARGES TOTAL	\$ 585,000.00	\$ -	\$ 585,000.00
5200 Communications			
5210 Postal Services	\$ 9,000.00		
5220 Messenger Services			
5230 Telecommunications	\$ 40,000.00		
5231 Telecommunications- Debit Calling			\$ -
COMMUNICATIONS TOTAL	\$49,000.00	\$0.00	\$49,000.00
5300 Insurance			
5301 Boiler Insurance	\$ 973.00		
5302 Fire Insurance	\$ 9,601.00		
5305 Motor Vehicle Insurance	\$ 5,706.00		
5307 Liability Insurance	\$ 6,258.00		
TOTAL INSURANCE	\$ 22,538.00	\$ -	\$ 22,538.00
5400 Lease & Rentals			
5410 Lease/Rent of Equipment	\$ 14,000.00		\$ -
TOTAL LEASE & RENTALS	\$ 14,000.00	\$ -	\$ -
5500 Travel			
5510 Milage - Private Vehicle	\$4,000.00		\$0.00
5530 Subsistance & Lodging	\$17,000.00		\$0.00
5540 Convention & Education	\$17,000.00		\$0.00
TOTAL TRAVEL	\$38,000.00	\$0.00	\$38,000.00

BUDGET-Expenditures	FY 23/24 Budget	FY23/24 Requested Amount to Amend	FY 23/24 Amended Budget
TOTAL CONTRIBUTIONS OTHER	\$0.00	\$0.00	\$0.00
5800 Miscellaneous			
5810 Dues & Assoc. Membership	\$ 5,300.00		\$ -
5811 PAPIS			\$ -
5812 CCCA	\$ 9,000.00		\$ -
TOTAL MISCELLANEOUS	\$ 14,300.00	\$ -	\$ 14,300.00
6000 Materials & Supplies			
6001 Office Supplies	\$ 15,000.00		\$ -
6002 Food	\$ 530,000.00		\$ -
6003 Agricultural/Landscaping Supplies	\$ 500.00		\$ -
6004 Medical & Pharmaceutical Supplies	\$ 275,000.00	\$ 130,000.00	\$ 405,000.00
6005 Laundry, Housekeeping & Jan	\$ 80,000.00	\$ 60,000.00	\$ 140,000.00
6006 Linen Supplies	\$ 12,000.00		
6007 Repair & Maint. Supplies	\$ 65,000.00	\$ 30,000.00	\$ 95,000.00
6008 Vehicle & Powered Fuels	\$ 80,000.00		
6009 Vehicle & Powered Supplies	\$ 30,000.00		
6010 Police Supplies	\$ 20,000.00		
6011 Uniform & Wearing Apparel	\$ 19,000.00		
6012 Books and Subscriptions	\$ 300.00		
6014 Other Operating Supplies	\$ 9,000.00		
6021 Computer Supplies & Software	\$ 13,000.00	\$ 35,000.00	\$ 48,000.00
6022 Food Service Supplies and Equip	\$ 5,000.00		\$ 5,000.00
6023 Inmate Clothing & Supplies	\$ 12,500.00	\$ 45,000.00	\$ 57,500.00
TOTAL MATERIALS & SUPPLIES	\$ 1,166,300.00	\$ 300,000.00	\$ 1,466,300.00

BUDGET-Expenditures			
	Budget	Requested Amount to Amend	Amended Budget
7000 Payment to Joint Operations			
7001 Fiscal Agent			
TOTAL PAYMENT TO JOINT OP			
	\$0.00	\$0.00	\$0.00
8000 Capital Outlay			
8201 Machinery & Equipment			
8202 Furniture & Fixtures	\$ 5,000.00		
8203 Communications Equipment	\$ 10,000.00		
8205 Motor Vehicle & Equipment	\$ 6,500.00		
8207 EDP Equipment	\$ 65,000.00		
8213 Capital Improvements	\$ 20,000.00		
	\$ 300,500.00		
TOTAL CAPITAL OUTLAY	\$ 407,000.00	\$ -	\$ -
OPERATIONAL BUDGET	\$10,772,822.00	\$650,000.00	\$9,535,522.00
9000 Other Uses of Funds			
9100 Contribution to fund balance			
9212 Emergency Preparedness			
9300 Contingency	\$ 125,000.00	\$ -	
		\$ -	\$ -
TOTAL OTHER	\$ 125,000.00	0	0
33301 Drug Court Grant			
3111 Medical, Dental Hospital Services			
3500 Printing & Binding	\$57,643.00		\$0.00
5812 Drug Court Fee	\$1,380.00		\$0.00
6014 Other Operating Supplies	\$6,143.00		\$0.00
	\$3,500.00		\$0.00
	\$46,458.00		\$0.00
TOTAL DRUG COURT GRANT	\$115,124.00		
TOTAL OPERATIONAL BUDGET	\$11,012,946.00	\$650,000.00	\$11,662,946.00