

MINUTES
WARSAW TOWN COUNCIL
REGULAR MEETING
February 8, 2024 – 6:00 P.M.

The regular meeting of the Warsaw Town Council was held on Thursday, February 8, 2024, at 6:00 p.m. in Council Chambers at 78 Belle Ville Lane, Warsaw, VA. Council Members Present: Mayor Randall L. Phelps, Vice-Mayor Paul G. Yackel, Ralph Self, Jonathan English, Rebecca Hubert, Ogle Forrest Sr., Faron Hamblin, and Mary Beth Bryant. No councilmembers were absent.

Town staff present: Town Manager Joseph Quesenberry, Assistant Town Manager Melissa Coates, Treasurer Julia Blackley- Rice, Wastewater Plant Manager Garrett Withers, and Sergeant Wendy McElroy.

Also present: Approximately 11 others present in the Council Chambers.

CALL TO ORDER

Mayor Phelps called the meeting to order at 6:00 p.m. Upon calling the meeting to order, Vice-Mayor Yackel moved to enter into closed session pursuant to Virginia State Code 2.2-3711A(1) Personnel Matters. The motion was seconded by Councilman Forrest and carried with the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Mary Beth Bryant	Aye
Ralph Self	Aye	Jonathan English	Aye
Ogle Forrest, Sr.	Aye	Faron Hamblin	Aye

Councilman Hamblin moved to come out of closed session and reenter regular session. The motion was seconded by Councilman Forrest and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Mary Beth Bryant	Aye
Ralph Self	Aye	Jonathan English	Aye
Ogle Forrest, Sr.	Aye	Faron Hamblin	Aye

Council then certified by roll call vote that they only discussed matters cited in the motion to enter closed session and legally permitted to be so discussed in the Virginia Freedom of Information Act subsections cited in the motion to enter closed session. The roll call votes are as follows.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Mary Beth Bryant	Aye
Ralph Self	Aye	Jonathan English	Aye
Ogle Forrest, Sr.	Aye	Faron Hamblin	Aye

OUT OF CLOSED SESSION

Vice- Mayor Yackel moved for Town Council to remove and terminate Virgil Blake from the position of Warsaw Chief of Police. The motion was seconded by Councilman Forrest and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Mary Beth Bryant	Aye
Ralph Self	Aye	Jonathan English	Aye
Ogle Forrest, Sr.	Aye	Faron Hamblin	Aye

PLEDGE OF ALLEGIANCE

Back in regular session, Mayor Phelps led in the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA

Councilman Self moved to approve the consent agenda as presented. The motion was seconded by Councilman Hamblin and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Mary Beth Bryant	Aye
Ralph Self	Aye	Jonathan English	Aye
Ogle Forrest, Sr.	Aye	Faron Hamblin	Aye

PUBLIC COMMENT

There being none, Mayor Phelps closed the public comments portion of the meeting.

REPORTS

MAYOR'S REPORT: Deferred.

POLICE REPORT

The police report was given by Sergeant McElroy. There were 265 calls for service in January.

WWTP REPORT

The report was given by Plant Manager Mr. Withers, and it was added to the Councilmembers' packets.

COMMITTEE REPORTS

Only Personnel met and action was already taken tonight as result of that meeting.

PLANNING COMMISSION: Did not meet.

NORTHERN NECK REGIONAL JAIL REPORT: The monthly jail population report was provided in the council packet. Mr. Vice- Mayor Yackel mentioned the annual dinner will be on April 3, 2024.

TOWN MANAGERS REPORT: Assistant Town Manager Coates began the report by (1) stating the Council needs to set a date for the next budget work session. Everyone agreed on February 22 at 5:30PM. (2) Mrs. Coates and Mr. Quesenberry will be attending the VGMA conference February 13 through February 16. (3) Mrs. Coates stated that she is seeking businesses to reach out to for the Mural Project.

AMERICAN RESCUE PLAN ACT REPORT: No changes.

OLD BUSINESS

PROJECTS UPDATE: **74 Main Street:** USDA has given the Town notice of authorization to proceed. Casone Enterprises was the low bidder. The contractor is securing the bond and finishing the final paperwork. **The Bounds:** Mrs. Coates stated there was currently a fountain not operating. The final part of the project will be going to bid by the end of February. **VDOT TAP Project:** Mrs. Coates stated the final bid meeting was held and the Town received 6 bids. The engineer and project tester are reviewing the bids for approval. Once reviewed by the engineering firm it will go to VDOT for review and authorization to proceed. **Well Replacement Project:** It is at the same point it was last month. **DHCD Housing Project:** There is a meeting scheduled for March 5 to review the next steps. Each individual project will have to be placed out to bid.

NEW BUSINESS

ANNEXATION AGREEMENT: Mr. Quesenberry spoke of the need for this annexation and has involved the PDC. Mr. Quesenberry outlined what portions are available to the Town for annexation. There was then discussion among the Council members regarding the annexation and utility services.

Mr. Vice- Mayor Yackel moved to authorize Mr. Quesenberry to begin working with Richmond County on annexation. The motion was seconded by Councilman Forrest and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Mary Beth Bryant	Aye
Ralph Self	Aye	Jonathan English	Aye
Ogle Forrest, Sr.	Aye	Faron Hamblin	Aye

VDOT TAP PROJECT- CONTRACT AUTHORIZATION:

Mrs. Coates reiterated the engineering firm is reviewing the bids entered. To facilitate moving the project along, Councilman Forrest moved to authorize Town Staff to enter in contract for VDOT Tap Project based on recommendations from the engineering firm. The motion was seconded by Councilman English and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Mary Beth Bryant	Aye
Ralph Self	Aye	Jonathan English	Aye
Ogle Forrest, Sr.	Aye	Faron Hamblin	Aye

Councilman Hamblin moved to amend the agenda to add VA Code Section 2.2-3711 A1 Personnel to reasons for closed session. The motion was seconded by Councilman Forrest and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Mary Beth Bryant	Aye
Ralph Self	Aye	Jonathan English	Aye
Ogle Forrest, Sr.	Aye	Faron Hamblin	Aye

CLOSED SESSION- 2.2-3711 A-5: PROSPECTIVE BUSINESS AND 2.2-3711 A-1 PERSONNEL

Vice-Mayor Yackel moved to enter closed session in accordance with Section 2.2-3711A (5) Prospective Business and Section 2.2-3711A (1) Personnel of the Virginia Freedom of Information Act. The motion was seconded by Councilman Forrest and carried with the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Mary Beth Bryant	Aye
Ralph Self	Aye	Jonathan English	Aye
Ogle Forrest, Sr.	Aye	Faron Hamblin	Aye

Councilman Forrest moved to come out of closed session and reenter regular session. The motion was seconded by Councilman Hamblin and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Mary Beth Bryant	Aye
Ralph Self	Aye	Jonathan English	Aye
Ogle Forrest, Sr.	Aye	Faron Hamblin	Aye

Council then certified by roll call vote that they only discussed matters cited in the motion to enter closed session and legally permitted to be so discussed in the Virginia Freedom of Information Act subsections cited in the motion to enter closed session. The roll call votes are as follows.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Mary Beth Bryant	Aye
Ralph Self	Aye	Jonathan English	Aye
Ogle Forrest, Sr.	Aye	Faron Hamblin	Aye

OUT OF CLOSED SESSION

No action out of closed session.

CLOSING COMMENTS

Councilman English stated it was a good meeting and looking forward to this year.

Councilwoman Hubert said it was a great, fast-moving meeting.

Councilman Hamblin stated it has been great seeing the businesses and seeing the town alive.

Councilwoman Bryant said it was a great meeting.

Councilman Self thanked those watching along on Facebook and there are good things coming.

Councilman Forrest agreed it was a great meeting and the Town is in great hands.

Vice- Mayor Yackel reminded everyone about the NNRJ board dinner that will be on April 3. He appreciated the Assistant Town Manager filling in when the Town Manager couldn't be in the meeting. He also commended the Town Manager for being organized during tonight's meetings.

There being no further business Mayor Phelps adjourned the meeting at 7:20p.m.

Submitted by: Julia Blackley- Rice, Treasurer