**WARSAW TOWN COUNCIL**

**COUNCIL CHAMBERS – 78 BELLE VILLE LANE**

**JULY 9, 2017 – 7:00 P.M.**

Mayor Milstead called the Warsaw Town Council to order in Council Chambers at 78 Belle Ville Lane. Council Members present were Mayor Mark E. Milstead, Vice-Mayor Paul G. Yackel, Ralph W. Self, Rebecca C. Hubert, Roger R. Lee, Randall L. Phelps, Ogle E. Forrest, Sr. and William L. Washington, IV.

Staff present was John M. Slusser, Town Manager, Acting Chief of Police Charles P. Bowles, IV and Susan M. Pemberton, Treasurer and Clerk of Council.

Others present were Larry Thorn and William Lewis, Town Attorney.

**Northern Neck Regional Jail**

J. Lawrence Thorn reported the Northern Neck Regional Jail Board held their monthly meeting Wednesday, July 1, 2015. The population for this month was approximately 331 and then by 6pm there were 15 additional Federal Inmates.

Nicholas Vandeloecht reporter for the Northern Neck News arrived.

**Approval of Minutes – June 11, 2015**

Councilman Phelps moved that Council accept the minutes of June 11, 2015 meeting. Councilman Yackel seconded the motion. The following vote was taken.

Mark E. Milstead Aye Paul G. Yackel Aye

William L. Washington, IV Aye Roger R. Lee Aye

Randall L. Phelps Aye Ralph W. Self Aye

Rebecca C. Hubert Aye Ogle E. Forrest, Sr. Aye

**Financial Report**

Councilman Phelps moved that Council accept June 2015 Financial Report without addition or correction. Councilman Yackel seconded the motion. The following vote was taken.

Mark E. Milstead Aye Paul G. Yackel Aye

William L. Washington, IV Aye Roger R. Lee Aye

Randall L. Phelps Aye Ralph W. Self Aye

Rebecca C. Hubert Aye Ogle E. Forrest, Sr. Aye

Councilman Forrest moved that Council accept the Year End Audit for June 30, 2014. Councilman Self seconded the motion. The following vote was taken.

Mark E. Milstead Aye Paul G. Yackel Aye

William L. Washington, IV Aye Roger R. Lee Aye

Randall L. Phelps Aye Ralph W. Self Aye

Rebecca C. Hubert Aye Ogle E. Forrest, Sr. Aye

**Mayor’s Report**

Mayor Milstead stated that Dan Ream with Rappahannock Community College/Richmond County Library had stated they are trying to arrange a book signing /meet and greet with author Tom Robbins who grew up here in Warsaw and now lives in Washington State.

**Manager’s Report**

John M. Slusser, Town Manager stated that he and Councilman Lee meet with the architect to provide engineering design services for architectural plans for the Town Pavilion and they were on board and waiting to hear back from Engineering Design Associates.

Roy Rogers with Bailey Ridge subdivision is coming in tomorrow and working on bids and bonds for the project.

Melinda Lewis with Hurst Harvey Oil came in for her zoning permit and seems to be moving along on the car wash.

Helena Chemical has made a lot of changes to their Site Plan and may have to go to council or even a public hearing.

Family Dollar stocking the shelves and there still needs to be some work completed they have not resolved the entire punch list.

Town Manager stated that Marty had stopped by and was frustrated with the delays from VDOT therefore he requested a Resolution from Town Council as follows.

***RESOLUTION***

*Be it Resolved, that Warsaw Town Council urges the Virginia Department of Highways to proceed with all reasonable dispatch in concluding their reviews of the Northern Neck Electric Cooperative project located between Hamilton Boulevard and the Route 3 Bypass within the Town of Warsaw. The Warsaw Town Council takes an avid interest in this project as it relates directly to the welfare of the town and is directly related to the success of a keystone business in town.*

*By unanimous vote of Warsaw Town Council*

Town Manager also had a recommendation for a Resolution for the Warsaw Richmond County Main Street Program to acknowledge the gift of the playground equipment and releasing them from any claims.

***RESOLUTION***

*Be it Resolved, Main Street Program that the Warsaw Town Council accepts from the Warsaw Richmond County Main Street Program their donation of children’s playground equipment at the Main Street Park in Warsaw. The town accepts their contribution and agrees to indemnify the Warsaw Richmond County Main Street Program for any loss arising from any claim made against Warsaw Richmond County Main Street Program for injuries resulting from public usage of the of the equipment.*

*By unanimous vote of Warsaw Town Council*

**Police Report**

Acting Chief of Police Charles P. Bowles, IV stated the monthly report was in the packet and he would be glad to answer any questions. The Triad held a Health and Safety Fair at the Northern Neck Technical Center on June 26, 2015 and it was a great turn out. There are a few things happening in the Town which includes on July 11, 2015 there will be a Poker Run to benefit

the Northern Neck Food Bank. Then on July 25, 2015 Honkytonk Heroes will be at the Richmond County Fairgrounds to benefit Richmond County Crime Stoppers.

**Planning Commission Report**

Councilman Washington stated there were general discussions and nothing to act upon.

**Committee Reports**

Councilman Forrest, Chairman of the Utilities Committee made a motion to authorize the Town Manager to order parts for the pump & seal for Lift Station #6 and start the project for the UV enclosure as both items are included in the budget for FY 2016. Councilman Phelps seconded the motion. The following vote was taken.

Mark E. Milstead Aye Paul G. Yackel Aye

William L. Washington, IV Aye Roger R. Lee Aye

Randall L. Phelps Aye Ralph W. Self Aye

Rebecca C. Hubert Aye Ogle E. Forrest, Sr. Aye

**Unfinished Business**

**Water & Sewer Connection/Availability Fees**

Randall L. Phelps questioned why Peoples Community Bank had just received a letter to hook up to the sewer system and giving them 2 years to do so.

John M. Slusser stated that this was not the first time the bank was notified about this and the DMO states the owners of all houses, buildings or properties used for human occupancy, employment, recreation or other purposes, constructed subsequent to October 3, 1973, and situated within the franchise territory at a distance not greater than two hundred and fifty feet from any Town owned sanitary sewer line or water main.

Much discussion with the council members and then was referred to the Utilities Committee and for them to bring back to council next meeting a recommendation.

**New Business**

**Closed Session – Personnel**

Vice Mayor Yackel made the motion to convene into closed session as permitted by Virginia Code Section 2.2-3711(A)(1) to discuss personnel matters. Councilman Self seconded the motion and it was carried with the following vote.

Mark E. Milstead Aye Paul G. Yackel Aye

William L. Washington, IV Aye Roger R. Lee Aye

Randall L. Phelps Aye Ralph W. Self Aye

Rebecca C. Hubert Aye Ogle E. Forrest, Sr. Aye

Vice Mayor Yackel reconvened in regular session and Council certified, by roll call vote, that, in the closed session just concluded, nothing was discussed except the matters(1)specially identified in the motion to convene closed session and (2) lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act citied in that motion. The following are the roll call votes:

Mark E. Milstead Aye Paul G. Yackel Aye

William L. Washington, IV Aye Roger R. Lee Aye

Randall L. Phelps Aye Ralph W. Self Aye

Rebecca C. Hubert Aye Ogle E. Forrest, Sr. Aye

John M. Slusser stated that in fairness to Council he was planning to retire on March 31, 2016 and would allow them plenty of time to hire a replacement.

**Council Comments**

Councilman Washington stated he was not at last month’s meeting that he felt like if you did not agree with the other members it has become Toxic. He feels that he is looking out for what is best for the Town and people that live here. He feels that respect for each other should be there no matter if one agrees or disagrees.

Councilman Phelps said that he did not feel that way.

Councilman Self stated that you might have to agree to disagree but when voting it should be what is best for the Town. Like Councilman Washington said you are the people’s vote and we make the decision that is best for the Town.

Utilities Committee meeting date and time will be set as well as a Special Meeting before council meeting in August.

**Adjournment**

There being no further business, the meeting was adjourned by Mayor Milstead.

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Susan M. Pemberton, Clerk of Council