**SPECIAL MEETING OF THE WARSAW TOWN COUNCIL**

Town Mayor Mark Milstead opened a Special Meeting of the Warsaw Town Council on Wednesday, February 3, 2016 @ 6:30 PM. In attendance were, Mayor Milstead, Vice Mayor Paul Yackel, Ralph Self, Randy Phelps, Rebecca Hubert, William Washington, Ogle Forrest and Roger Lee. The meeting was called to discuss a personnel issue. Proper notice was giving regarding the posting of the Special Meeting on the door of the Town Office, as well as the Warsaw Post Office. Both postings were made the prescribed seventy two hours prior to the meeting.

Councilman Washington made a motion to into closed session for matters related to Personnel Matters in accordance with 2.2-3711. The motion was seconded by Councilman Ogle Forrest. The Town Manager was asked to leave prior to entering into closed session.

The Town Manager was summoned as Council was coming out of closed session. A vote was taken in accordance with 2.2-3712 to certify that nothing was discussed other than Personnel Matters.

Self Aye Forrest Aye

Phelps Aye Milstead Aye

Hubert Aye Yackel Aye

Washington Aye Lee Aye

A meeting was scheduled for the Personnel Committee on Saturday, February 6, 2016 @ 9AM in the Town Office.

There being no further business to conduct, Mayor Milstead adjourned the meeting.

 Respectfully submitted,

 John M. Slusser

 Town Manager