

MINUTES  
WARSAW PLANNING COMMISSION  
REGULAR MEETING  
OCTOBER 1, 2020

The regular meeting of the Warsaw Planning Commission was held Thursday, October 1, 2020 at 7:00 pm in the Council chambers at 78 Belle Ville lane, Warsaw VA. Commission members present were as follows: Chairwoman Mary Beth Bryant, Vice-Chairwoman Elizabeth Franklin, Gary Palmore, Regis Slaw, and Barbara Jean LeFon. Commission member Jonathan English was absent.

Town staff present were Town manager Joseph N. Quesenberry and Community Development Specialist Melissa Coates.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairwoman Bryant called the meeting to order and led in the Pledge of Allegiance at 7:00 pm.

**APPROVAL OF CONSENT AGENDA**

After reviewing the consent agenda, Vice-Chairwoman Franklin moved to approve the consent agenda as presented. The motion was seconded by Commissioner LeFon and carried with the following votes.

|                  |     |                    |     |
|------------------|-----|--------------------|-----|
| Mary Beth Bryant | Aye | Elizabeth Franklin | Aye |
| Gary Palmore     | Aye | Barbara Jean LeFon | Aye |
| Regis Slaw       | Aye |                    |     |

**PUBLIC COMMENT**

Chairwoman Bryant opened the floor for public comments. There being none, the public comment portion of the meeting was closed.

**OLD BUSINESS**

No old business discussed.

**NEW BUSINESS**

Town code revisions- Town Manager Joseph Quesenberry presented information on the Town code revisions and the work being done in efforts to bring them up to date. Bob Bailey has started work on the agreed Titles and sections. Starting with Title 1 which is General provisions. Those to be revised may include 1.01, 1.04, 1.08, 1.12 and others. Titles 2 and 3 will be discussed in the next meeting. The updates to the Town code would be sent both digitally and on paper to all commission members.

The Town Manager gave an overview of new projects. An overview of the plans for the area on Main street are presented. The paving in front of St. John's and the crosswalks on Main Street and Belle Ville were discussed. Parallel parking in front of the Taphouse was also discussed. The paving in front of St. John's is to be finished and new water lines near St. John's are to be placed. Maintenance on the Town

fountain(s) to be done was discussed. Ace Hardware's opening date is discussed along with Chesapeake Donuts and Strength and Style Boutique.

The Town Manager presents the idea of a small subdivision coming to town consisting of around 60 homes. It is brought to attention that the new apartments are being filled quickly and may add approximately \$30,000 to the Town's income from water and sewer each year.

The movement of the electric poles by Dominion and room for new sidewalk is inconclusive at this time, but unlikely due to high cost.

Commissioner Slaw requested to change Commission meeting times to 6:00pm instead of 7:00pm. A change to the By-Laws would be needed to change the meeting time. It was suggested to schedule work-session for October 20<sup>th</sup> at 5:00pm for reviewing edits to the Town Code.

### **CLOSING COMMENTS**

There were no closing comments.

With no further business, Chairman Bryant adjourned the meeting at 8:07 pm.

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Submitted by: Julia Blackley-Rice, Clerk