

MINUTES
WARSAW TOWN COUNCIL
PUBLIC HEARING & REGULAR MEETING
August 12, 2021 AT 7:00P.M.

The advertised public hearing and regular meeting of the Warsaw Town Council was held on Thursday, August 12th 2021 at 7:00 p.m. in Council Chambers at 78 Belle Ville Lane, Warsaw, VA. Council Members Present: Mayor Randall L. Phelps, Vice-Mayor Paul G. Yackel, Ogle E. Forrest, Sr., Rebecca Hubert, Mary Beth Bryant, Jonathan B. English, and Faron Hamblin. Councilman Ralph Self was absent.

Town staff present: Town Manager Joseph N. Quesenberry, Police Chief Joan N. Kent, and Treasurer/Clerk Julia Blackley-Rice.

Others present were John Magruder and Sara Carroll.

The meeting was live streamed on the Town of Warsaw's Facebook page.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Phelps called the meeting to order and led in the Pledge of Allegiance at 7:00 p.m.

APPROVAL OF CONSENT AGENDA

Councilman Forrest made a motion to approve the consent agenda as presented. Councilwoman Bryant seconded the motion which was carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Faron Hamblin	Aye
Jonathan B. English	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye		

PUBLIC HEARING

Public hearing was opened by Mayor Phelps. Town Manager Joseph Quesenberry stated that the public hearing notice was published in the Northern Neck News. Mayor Phelps opened the floor for public comments but there were none. So, the floor for public comment was closed by Mayor Phelps. Joseph Quesenberry provided background on the purpose of the public hearing. The purpose of the hearing is to amend the budget to include the funds received for the American Rescue Plan Act (ARPA).

There was no discussion, so the public hearing was closed.

PUBLIC COMMENT

No public comments.

REPORTS

Mayor's Report: At the last meeting the mayor proposed a couple of possible policy changes based on how local businesses were being affected by unemployment. With conversation between the mayor and a reputable law firm, he discovered that it opens the Town up to a different set of liabilities. The mayor would like to withdraw those proposals. The mayor encourages Town Council and the Town Staff to continue to think of ways to help our local businesses.

Town Manager's Report:

- Signs: The love sign is set to be reinstalled in early September, as well as the business directory signs.
- NNK Roundtable: The third meeting was held and hosted by Colonial Beach. The mayor was also able to join. New tourism campaign possibilities were discussed, and the Town Manager will keep Council updated.
- DHCD Housing meeting: Had a successful meeting and a good turnout with a lot of community support. We now just need to see if we qualify.
- The Bounds: The ribbon cutting has been scheduled for August 31 at 11:00am. Signs are being added to indicate that there is no swimming, fishing, etc. allowed.

Police Report: Had 193 calls for service, 95 traffic stops, 66 summonses were issued and had 5 arrests. Chief Kent applied for and received a DMV grant. Chief Kent announced the date for National Night out, which is Saturday August 14th at the Fairgrounds.

Wastewater Treatment Plant Report: No report.

Planning Commission: Did not meet.

Northern Neck Regional Jail: Report is in packet

Council Committee Reports: No committees met. But Councilman Ogle Forrest would like to plan a utilities committee meeting in September. He wants to be sure we are prepared for winter months in the future.

OLD BUSINESS

Three Rivers Forestry: John Magruder spoke to town council regarding the expenditure for the timber tract to reforest after a cut. Most of the mature timber has been harvested. Parcel A was cut just before the Town purchased it. There is opportunity for a small revenue from harvesting smaller trees. Parcel C was not reforested and allowed to regenerate. These are hard woods and hard woods grow a lot slower. There is potential for revenue from those as well. Parcel B1 is growing fast and is looking good for future harvesting. Parcel A would be ready for harvest around the year 2035. The recent expenditure covered the cost of the spray and part of the commission paid to Mr. Magruder for the prescribed burn. For the next 5 years the only other expenses will

be the fire line construction which will be \$3,000 next month, and the planting of the site will be around \$20,000 in March of 2022 (for Parcel D). He recommends \$300 per acre savings for forestation purposes. He informed council that thinning does not incur any additional costs; it only thins out the growth and leaves the main trees to continue to grow. Mayor Phelps would like to proceed with the thinning of Parcel A in fiscal year 2022.

Councilwoman Rebecca Hubert made a motion to authorize John Magruder to move forward with the thinning of Parcel A in Fiscal Year 2022. Councilman Forrest seconded the motion which was carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Faron Hamblin	Aye
Jonathan B. English	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye		

2021 ARPA Budget: Well replacement quotes were a lot higher than expected, and it also came to our attention that the Public Works department is in need of a new work truck. There is also a local incentive program that we hope to put money towards. Joseph Quesenberry goes over any proposed revisions to the budget, with some changes that need to be made in order to follow the guidance provided by the Treasury Department.

Councilman Hamblin made a motion to amend the budget to include the ARPA Funds. Councilman Forrest seconded the motion which was carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Faron Hamblin	Aye
Jonathan B. English	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye		

NEW BUSINESS

Resolution for Larry Thorne: Thank you to Mr. Larry Thorne for his years of service. A resolution will be prepared for the next meeting.

NNRJ Amendment: The amendment is on the 2021 budget. There were many unexpected costs and losses of revenue that they would have had if it weren't for COVID.

Vice Mayor Yackel made a motion to approve the amendment up to \$250,000. Councilwoman Hubert seconded the motion which was carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Faron Hamblin	Aye
Jonathan B. English	Abstain	Mary Beth Bryant	Aye
Rebecca Hubert	Aye		

There is also the Jail Board appointment consideration. The Vice Mayor agreed to volunteer. Councilman Forrest made a motion to appoint the Vice Mayor, Paul Yackel, to the NNRJ board. Councilwoman Bryant seconded the motion which was carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Faron Hamblin	Aye
Jonathan B. English	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye		

Chesapeake Bay Region Cigarette Tax Board appointee: Each locality needs to appoint a member to the board. The Town Treasurer Julia Blackley-Rice agreed to serve on the board. Councilman Hamblin made a motion to appoint Julia Blackley-Rice to the position. Councilman English seconded that motion which was carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Faron Hamblin	Aye
Jonathan B. English	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye		

Board of Zoning Appeals: Ms. Sichol has moved out of Town and can no longer serve. We thank her for her service, but we are still in search of someone to take her place.

Forgivable Loan for 145 Main: Mr. Gregory Packett has presented a plan to Council with plans for his building. He has two spaces that could be rented now and has had inquiries about the third. He is asking for a \$25,000 forgivable loan over 5 years. Councilman Forrest made a motion to approve the loan for Mr. Packett. Councilwoman Bryant seconded that motion which was carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Faron Hamblin	Aye
Jonathan B. English	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye		

Public Hearing Scheduling: In next month's meeting a zoning ordinance amendment will be introduced. This pertains to Mr. Packett's apartment building and commercial use in an R12 zone. Vice Mayor Yackel inquired if Joseph Quesenberry knew when VDOT was going to pave the road. It is estimated to be about 2-3 years until it is paved or changed. Councilman Hamblin made a motion to set the Public Hearing for September 9th at 7:00pm. Councilwoman Bryant seconded that motion which was carried by the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Faron Hamblin	Aye
Jonathan B. English	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye		

Closed Session: Personnel – Section 2.2-3711 A5 (Prospective Business)

Vice Mayor Yackel moved to enter closed session in accordance with Section 2.2-3711A (5) Prospective Business of the Virginia Freedom of Information Act. The motion was seconded by Councilwoman Hubert and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Faron Hamblin	Aye
Jonathan B. English	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye		

Councilman Hamblin moved to come out of closed session and reenter regular session. The motion was seconded by Councilman Forrest and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Faron Hamblin	Aye
Jonathan B. English	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye		

Council then certified by roll call vote that they only discussed matters cited in the motion to enter closed session and legally permitted to be so discussed in the Virginia Freedom of Information Act subsections cited in the motion to enter closed session. The roll call votes are as follows.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Ogle F. Forrest, Sr.	Aye	Faron Hamblin	Aye
Jonathan B. English	Aye	Mary Beth Bryant	Aye
Rebecca Hubert	Aye		

There was no action out of closed session.

CLOSING COMMENTS

Councilman Hamblin: Glad to be back and is looking forward to the next couple of ventures for the Town.

Councilwoman Bryant: Is proud of the Town and is very excited for future opportunities and endeavors.

Councilman Forrest: Sometimes we may have to take a step back, but we always continue to move forward.

Vice-mayor Yackel: Excited to join the Northern Neck Regional Jail Board

Councilman English: Pleased with the way everything is growing in the town.

Mayor Phelps: Carpe Diem- its about taking the opportunities as they come. Very proud of council and their willingness to adapt and think about how we can handle different situations. Keep up the great work.

With there being no further business, Mayor Phelps adjourned the meeting at 8:40pm.

Submitted by: Julia Blackley-Rice, Clerk