

WARSAW TOWN COUNCIL MEETING
78 BELLE VILLE LANE
January 9, 2014 – 7:00 P. M.

Mayor Mark Milstead called the Warsaw Town Council to order. Council members were Paul G. Yackel, William Washington, Ogle E. Forrest, Sr., Randy Phelps, Sherry Pierson and Wendi L. Nesbit.

Town staff present was John M. Slusser, Town Manager and Chief Christopher J. Spare and Chandra Johnson. Dianne Saison reporter for the Northern Neck News, Larry Thorn and Spencer Moody were also present.

Approval of Minutes

Councilman Yackel moved that Council accept the minutes of December 12, 2013 meeting without addition or correction. Councilman Pierson seconded the motion. The following vote was taken.

<i>Mark E. Milstead</i>	<i>Aye</i>	<i>Paul G. Yackel</i>	<i>Aye</i>
<i>William Washington</i>	<i>Aye</i>	<i>Wendi L. Nesbit</i>	<i>Aye</i>
<i>Ogle E. Forrest, Sr.</i>	<i>Aye</i>	<i>Sherry Pierson</i>	<i>Aye</i>
<i>Randy Phelps</i>	<i>Aye</i>		

Financial Report

Councilman Phelps moved that Council accept the November 2013 Financial Report without addition or correction. Councilman Forrest seconded the motion. The following vote was taken.

<i>Paul G. Yackel</i>	<i>Aye</i>	<i>Randy Phelps</i>	<i>Aye</i>
<i>William Washington</i>	<i>Aye</i>	<i>Wendi L. Nesbit</i>	<i>Aye</i>
<i>Ogle E. Forrest, Sr.</i>	<i>Aye</i>	<i>Sherry Pierson</i>	<i>Aye</i>
<i>Mark E. Milstead</i>	<i>Aye</i>		

Mayor's Report

Mayor stated that he had topics he wanted to discuss later in the meeting and moved directly to Manager's Report.

Manager's Report

Town Manager advised the Council that RCC Library has invited them for a tour of their facility on February 13 at 5:30pm.

Town Manager advised that the Forester Consultant for the Strawberry Hill ad had been placed in the Northern Neck News. The Utilities Committee will take the lead on the selling of Strawberry Hill property and the decision on Autie Sprayberry's request. The Utilities Committee will meet on Thursday, January 30, 2014 at 6 p.m.

Town Manager said work was suspended at Warsaw Healthcare center over the holidays.

Town Manager stated that he will meet with Troy and Banks on Thursday, January 16, 2014.

Town Manager advised that he has talked with several people about the Woodland Heights Road to providing stone and grating the road.

The Town Manager reported that he does not have an update on the application for a VDOT MAP-21 Enhancement Grant. The VDOT staff does their rankings in February. The decision should be made in March or April if the Town will receive the grant.

Police Report

Chief Spare advised the Council that Henry Bowden resigned on January 2, 2014 and currently looking for another officer. Chief Spare said if Council had any questions to ask him outside of the meeting; because some questions may be related to personnel issues and he may or may not be able to answer their questions.

Chief Spare presented the departments January and 2013 Year End Reports.

Chief Spare reminded Council of the January 28, Triad meeting located at The Orchard at 9:30 a.m. Lorrie Maupin from the VA Cooperative Extension Office and she will discuss the senior nutrition.

Northern Neck Regional Jail Report

Larry Thorn presented the report to Council. Courtney Sisson has rotated off the NNRJ Board. Lee Sanders will take over her seat on the Board. Mr. Thorn advised there is an issue with the jail and Federal Communications Commission about the telephone system. Mr. Thorn said everything was going well at the jail. Mr. Thorn mentioned that there are a number of children that play on his street and could VDOT put a sign that says children play.

Warsaw Planning Commission Report

Councilman William Washington reported that the Commission welcomed new Commissioner, Susan McFadden. The Commission also discussed their purpose and vision for the Town.

Unfinished Business

Town Park-Picnic Pavilion/Bathrooms

Councilman Yackel advised that he and Councilman Self had a meeting with engineer Joel Pinnix, P.E from Obsidian, Inc. Councilman Yackel informed Council that they had meet with Mr. Pinnix several times and found that it would not be an easy task to construct a pavilion and bathroom at the Town Park. Mr. Pinnix advised that some of the problems deal with the Chesapeake Bay Act about the impervious cover. It is the conclusion of Councilman Yackel and Councilman Self to have Mr. Pinnix come up with other possible scenarios for the park. Mr. Pinnix's estimate was about \$1,500. Councilman Yackel asked for a motion according to the contract with Joel Pinnix to develop scenarios for the development of the Town Park, to appropriate monies up to \$2,000 and authorizing the Town Manager to act.

Councilman Phelps made the motion to have Joel Pinnix, P.E from Obsidian, Inc. develop scenarios for the development of the Town Park; for the Town Council to appropriate monies up to \$2,000 and authorizing the Town manager to act. Councilwoman Pierson seconded the motion. The following vote was taken:

<i>Paul G. Yackel</i>	<i>Aye</i>	<i>Randy Phelps</i>	<i>Aye</i>
<i>William Washington</i>	<i>Aye</i>	<i>Ogle E. Forrest, Sr.</i>	<i>Aye</i>
<i>Wendi Nesbit</i>	<i>Aye</i>	<i>Sherry Pierson</i>	<i>Aye</i>
<i>Mark E. Milstead</i>	<i>Aye</i>		

New Business

Helena Chemical – Spencer Moody- Branch Manager

Spencer Moody from the Walkerton Helena Chemical Facility gave an updated to Council. Mr. Moody said they are working on finalizing a site plan for the Warsaw Facility. They are currently receiving bid proposals from two engineering firms for the site plan, landscaping plan, civil design, and storm water design and traffic entrance. They have approached J.L. Howeth, P.C in Tappahannock and Youngblood, Tyler and Associates from Mechanicsville to provide bids for them by the end of January.

Mr. Moody expects to have the site and landscaping plans completed by March 2014. The other plans should be completed by the end of April 2014. Mr. Mood advised that they have been in touch with Department of Environmental Quality (DEQ) and the air quality permit. The air permit application will be developed and submitted to DEQ by no later than February 15.

Town Manager said that Dale Cox, Project Manager for Helena Chemical and Mr. Spencer are working with the Town's Development Management Ordinance (DMO) in their development of the facility.

Mr. Moody said that they will sell similar products like established local businesses in the area. Mayor Milstead asked if they needed any special needs from our local Emergency Medical Services (EMS) a Fire. Mr. Moody said that he did not believe so. Council Phelps said that he hopes that Helena Chemical will be upfront with our EMS and Fire Departments with the types of products and procedures for the facility. Mr. Moody said that Helena Chemical will work with local Fire department EMS.

Council Washington asked how many Helena Chemical facilities are located in the state of Virginia. Mr. Moody advised six and that the company operates in 48 states and over 400 locations.

*Mid Year review – FY 2014 Budget
Finance Committee will on Tuesday, February 4 at 5:30 p.m.*

*Warsaw Planning Commission Ad
Councilman Yackel advised that he had a candidate for the position but that person technically did not live within the town. Town Manager will put an ad in the Northern Neck News for two weeks.*

Comments from Public

None

Council Comments

Councilman Phelps advised he had a wonderful holiday season and hopes Council and the citizens did as well.

Councilwoman Nesbit None

Councilman Washington None

Councilman Forrest None

Mayor Milstead None

Councilman Yackel None

Councilwoman Pierson None

Adjournment

Following Council Comments, Mayor adjourned the meeting.

Respectfully submitted,

*Chandra O. Johnson
Acting Clerk*