

MINUTES
WARSAW TOWN COUNCIL
PUBLIC HEARING & REGULAR MEETING
JANUARY 12, 2023 – 6:00 P.M.

The public hearing and regular meeting of the Warsaw Town Council was held on Thursday, January 12, 2023, at 6:00 p.m. in Council Chambers at 78 Belle Ville Lane, Warsaw, VA. Council Members Present: Mayor Randall L. Phelps, Vice-Mayor Paul G. Yackel, Ogle E. Forrest, Sr., Mary Beth Bryant, Jonathan English, and Faron Hamblin. Councilmembers present by phone: Rebecca Hubert. Councilman Ralph W. Self was absent.

Town staff present: Town Manager Joseph Quesenberry, Assistant Town Manager Melissa Coates, Chief of Police Trey Blake, and Treasurer and Clerk Julia Blackley-Rice.

Also present: Approximately 8 others present in Council Chambers.

The meeting was live streamed on the Town of Warsaw Facebook page

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Phelps called the meeting to order and led in the Pledge of Allegiance at 6:00 p.m.

APPROVAL OF CONSENT AGENDA

Councilman Forrest moved to approve the Consent Agenda as presented. The motion was seconded by Councilman Hamblin and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Mary Beth Bryant	Aye
Jonathan English	Aye	Faron Hamblin	Aye
Ogle E. Forrest, Sr.	Aye		

COUNCIL NOMINATIONS- MAYOR/VICE- MAYOR

Mayor Phelps opened the floor for Nomination for Mayor. Councilman Forrest spoke to the work and leadership of council. He went on to nominate Randy Phelps for Mayor. The nomination was seconded by Councilman Hamblin and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Mary Beth Bryant	Aye
Jonathan English	Aye	Faron Hamblin	Aye
Ogle E. Forrest, Sr.	Aye		

Councilman Hamblin moved to nominate Paul Yackel for Vice- Mayor. The nomination was seconded by Councilwoman Bryant and carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Mary Beth Bryant	Aye
Jonathan English	Aye	Faron Hamblin	Aye
Ogle E. Forrest, Sr.	Aye		

Mayor Phelps stated that his thoughts and prayers are with Councilman Self.

RESOLUTION: NNGA

Mrs. Kathy Clarke came up to the podium to speak on the NNGA resolution. She stated that a couple of years ago Coca-Cola made the decision to stop manufacturing Northern Neck Ginger Ale. At first, she thought it was going to be temporary, but it turned out to be a permanent decision. She stated there has been an outpouring support to bring the beverage back into production. She went on to speak about the Northern Neck Foundation and their efforts to save the NNGA brand and drink formula. She also outlined the timeline of the foundation efforts. The goal for the Northern Neck Foundation is to hold the ownership rights, trademarking, and branding. She listed a few ways that the community can help by participating in surveys, make a commitment to sell NNGA, sign the petition. Northern Neck Ginger Ale is present on social media and just recently got a new website.

Mayor Phelps read the proposed resolution for the town to support Save NNGA efforts. Councilman Hamblin moved to adopt the resolution. Councilman Forrest seconded this motion and was carried with the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Mary Beth Bryant	Aye
Jonathan English	Aye	Faron Hamblin	Aye
Ogle E. Forrest, Sr.	Aye		

PUBLIC HEARING

Mayor Phelps opened the Public Hearing by reading the notice published in the Northern Neck News on November 23 and November 30. Town Manager, Joseph Quesenberry, confirmed the notice was properly advertised. Mayor Phelps read the proposed ordinance. Mr. Quesenberry reviewed the boundary adjustment and sales price.

PUBLIC COMMENT

Mayor Phelps opened the floor to public comments. There being no public comments, Mayor Phelps closed the public comment portion of the meeting.

Mayor Phelps opened the floor to Councilmembers to discuss approval to sell 179 Main Street. Councilman Hamblin moved to approve the contract as written. Councilman Forrest seconded that motion and carried the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Mary Beth Bryant	Aye
Jonathan English	Aye	Faron Hamblin	Aye
Ogle E. Forrest, Sr.	Aye		

Mayor Phelps closed the Public Hearing.

REPORTS

MAYORS REPORT: Deferred.

TOWN MANAGERS REPORT: Mr. Quesenberry began his report by (1) giving an update on the DHCD Housing Project. As discussed at the last meeting, The Town was not awarded the initial grant they applied for. The Town will be meeting with the Planning District Commission to discuss and reapply. Some recent developments that may be on the horizon would necessitate the Town to discuss annexation. An engineering firm contacted the Town about some housing developments that would have some of the property just outside of town limits. They would need water, sewer, and trash. If we were to provide those services, they would need to be town residents. Mr. Quesenberry plans to meet with the Planning District Commission to discuss how the town would go down that route. Mayor Phelps asked Town Manager Quesenberry when the last time the Town did an annexation. Mr. Quesenberry stated it has been over 20 years ago. (2) Mr. Quesenberry gave an update on the budget preparation. It is currently underway, and CIP is due February 2 from department heads. (3) ADA playground installation is complete. (4) Mr. Quesenberry gave an update on Serendipity Café. They received an economic incentive from the Town that they were asked to give back and Mr. Quesenberry has not been able to reach them. The Town's attorney will be petitioning the court and will be seeking the town's moneys back. (5) Dates have been set for 4th Fridays. They are June 23, July 28, August 25, and September 22. (6) The Town office will be closed for MLK Day on January 16, 2023.

POLICE REPORT: Chief Blake reported that the Warsaw Police Department received 313 calls for service in December. Mr. Quesenberry went over the USDA loan resolution. The loan is for \$51,000 and the grant is for \$62,000. It will be used for two fully equipped Tahoe's. Councilman Forrest moved to adopt the resolution as presented. Councilman English seconded the motion and carried the following votes.

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Mary Beth Bryant	Aye
Jonathan English	Aye	Faron Hamblin	Aye
Ogle E. Forrest, Sr.	Aye		

COUNCIL COMMITTEE REPORTS:

ECONOMIC DEVELOPMENT COMMITTEE: Met and will be discussed under new business.

PERSONNEL COMMITTEE: A meeting needs to be scheduled.

PLANNING COMMISSION: No meeting in December.

NORTHERN NECK REGIONAL JAIL REPORT: The monthly jail population report was provided in the council packet.

WASTEWATER TREATMENT FACILITY REPORT: During the plant's monthly operations and maintenance, Mr. Withers noted:

Monthly Numbers:

- Average flow from town for the month of December- 176,800 gal. An increase of the 11,300 gal. from the month of November's average flow.
- Max flow from town for the month of December- 245,600 gal. An increase of 16,000 gal. from the month of November's max flow.
- Average Total Nitrogen for December was 3.00mg/L., which resulted in a discharge of 135.0 lbs. Mr. Withers has discharged 1,728lbs., 47% of our permitted 3,655 lbs.
- Average Total Phosphorus for December was 0.15 mg/L., which resulted in a discharge of 6lbs. We have discharged 109.3 lbs., 40% of our permitted 274 lbs.

Monthly Operations and Maintenance:

- After noticing one of the Headworks blowers was down, Mr. Withers and crew investigated, fixed, and reset the blower which had overloaded and tripped a breaker. The blower is back to normal operation.
- Mr. Withers and crew are working to replace a level of transducer for one of the digesters that is malfunctioning.
- Following some delays, they have the new 4G modems for our well tower private network on order and soon to be shipped.
- Repairs were made to one of our service water lines at the plant after it was found to be leaking.
- Due to the extreme cold period, the air compressor piping froze causing a drop in air pressure. They worked to thaw the frozen lines and added extra heating elements to prevent future issues.
- Started working on yearly groundwater monitoring well report.
- All monthly preventative maintenance was conducted on plant pumps, motors, and equipment.

AMERICAN RESCUE PLAN ACT REPORT: Mr. Quesenberry stated that the town is now below the million-dollar mark of remaining funds. Some recent expenditures include the ADA playground equipment. Mr. Quesenberry has made some reductions in the full amount for the comprehensive plan. He stated the town is moving along and has some things coming up that will pertain to this.

OLD BUSINESS

ECONOMIC DEVELOPMENT UPDATE:

Anderson Propane has submitted engineered plans and will be located at old River Collision property. A Scoop of Sugar bakery wants to have a ribbon cutting at 11:00AM on January 18th.

They are located at 5020 Richmond Road. Excellent Eats has a tentative opening day of February 21st. Mr. Quesenberry stated he has been working with Domino's and is very close to getting them squared away. There is also another project in the works and Mr. Quesenberry hopes to have some positive updates to share soon.

PROJECTS UPDATE: **The Bounds:** Mr. Quesenberry stated he is trying to charter a plan of action to provide the attorney. He would like to get a construction company in this Spring to finish the project that was not closed out. Mr. Quesenberry went on to say that he is looking into the Department of Conservation Recreation to provide grant funding for a zip line. **74 Main Street:** There is an updated architect rendering included in the packet for review. The interior of the building will be lined up with vendors tables. Mr. Quesenberry is looking to move the Community Markets to Saturday's, and they would be inside of 74 Main lined down the middle. Mr. Quesenberry shared his excitement about the project and think it will be a social hub. Mayor Phelps suggested to have an open house once final plans have been approved. The name of the building will be Times Square Market on Main. **VDOT Tap Project:** RCC voted to donate the land for the easement. VDOT has emailed that they are preparing to put a bid request together. **Well Grant/Replacement:** \$340,000 has been set aside of ARPA funds. The town of Montross is doing the same project and has the same size well costing them \$800,000. Mr. Quesenberry has reached out to USDA, and they have grant options available to pay up to 75%. **Health Care Training Facility:** The town is working with RCC to establish a health care facility in town. Mr. Quesenberry stated that they are close to locking in the property. It will include radiology and hematology, and nursing. RCC can provide about \$300,000 of funding on their own. They have a grant from the General Assembly for about \$1,000,000 to renovate. The town will be the lead sponsor of an application to the USDA. There is a gap of around \$50,000 that RCC is asking the town to provide. RCC wants to structure the funds with a repayment over 5 years.

NEW BUSINESS

ORDINANCE REGULATING PARKING OF CERTAIN COMMERCIAL VEHICLES: There is currently no update.

ECONOMIC INCENTIVE PROGRAM GRANT APPLICATION: The Economic Development Committee met and supports the grant for WATR and Fin & Pearl for \$611.20.

Councilwoman Bryant moved to approve the grant request as presented. Councilman Hamblin seconded the motion and was carried with the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Mary Beth Bryant	Aye
Jonathan English	Aye	Faron Hamblin	Aye
Ogle E. Forrest, Sr.	Aye		

DRAFT RESOLUTION FOR SCOTT TOWN ROAD: Assistant Town Manager Melissa Coates stated there were quite a few people who have come to discuss their concern about the truck traffic on Scott Town Road. She has reached out to Mr. Beale at the VDOT office, and he sent over

information on how to go about initiating restrictions on their roadways. The first step is to schedule a public hearing and draft a resolution which she has done.

Councilman Hamblin moved to schedule a public hearing on February 9, 2023, to discuss the resolution for Scott Town Road. Councilman Forrest seconded that motion and was carried with the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Mary Beth Bryant	Aye
Jonathan English	Aye	Faron Hamblin	Aye
Ogle E. Forrest, Sr.	Aye		

SCHEDULE PUBLIC HEARING: The owner of Woof & Wag, Kristena, is looking into setting up a boarding kennel facility. She would like to have about 20 spaces. She is looking to move forward and set a date for a public hearing.

Councilman Forrest moved to schedule a public hearing on February 9, 2023. Councilman Hamblin seconded that motion and was carried with the following votes:

Randall L. Phelps	Aye	Paul G. Yackel	Aye
Rebecca Hubert	Aye	Mary Beth Bryant	Aye
Jonathan English	Aye	Faron Hamblin	Aye
Ogle E. Forrest, Sr.	Aye		

CLOSING COMMENTS

Councilwoman Hubert thanked the council for allowing her to call into the meeting and she will see everyone next month.

Councilman Hamblin is looking forward to all the things that the town is not able to speak on yet.

Vice-Mayor Yackel thanked the council for their support in electing him as Vice- Mayor again.

Councilwoman Bryant stated that it was a good meeting.

Councilman English stated it was a very positive meeting.

Councilman Forrest expressed how he is proud to be a member of the council. He is proud to have Mr. Phelps as the Mayor and Mr. Yackel as the Vice-Mayor. Everyone enjoys each other's company and gets the work done.

Mayor Phelps is honored to be re- appointed Mayor. He was approached by a couple of newly elected council members of a different locality that wants to come and walk our town and talk to the council about what works for Warsaw.

There being no further business Mayor Phelps adjourned the meeting at 7:11 p.m.

Submitted by: Julia Blackley-Rice, Clerk