

MINUTES  
TOWN COUNCIL  
REGULAR MEETING  
NOVEMBER 12, 2020- 7:00PM

The regular meeting of the Warsaw Town Council was held Thursday, November 12, 2020 at 7:00p.m. In Council Chambers at 78 Belleville Lane, Warsaw VA. Council members present were as follows: Mayor Randall L. Phelps, Ogle E. Forrest, Sr., Ralph W. Self, and Faron Hamblin. Council Members present by phone: Jonathan B. English and Rebecca Hubert. Council Members absent: Vice-Mayor Paul G. Yackel and Auriel Diggs.

Town staff present were Town Manager Joseph Quesenberry, Police Chief Joan N. Kent, Director of Waste-Water Lee Ambrose, and Treasurer-Clerk Julia Blackley-Rice.

Others present were Mary Beth Bryant, Carrie Ogburn, Pat Pugh, Michele Brumfield, Sara Carroll, and Andy Beale. The meeting was live streamed on Facebook.

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Phelps called the meeting to order at 7:00p.m and led in the Pledge of Allegiance.

**APPROVAL OF CONSENT AGENDA**

During review of the consent agenda, Council member Faron Hamblin moved to have 2 additions to the agenda which included amending the old business and adding a closed session for prospective business. Council member Ogle Forrest Sr. seconded the motion and it was carried with the following votes.

	Randall Phelps	Aye	Ogle Forrest Sr.	Aye
	Ralph W Self	Aye	Faron Hamblin	Aye
By phone:	Jonathan English	Aye	Rebecca Hubert	Aye

**PUBLIC COMMENT**

Pat Pugh: Updates on the Saddlery- First newsletter. The goal is to promote historical value of the saddlery and other historic buildings and sites within the Northern Neck. Reorganized in September to have a new slate of members including: President- Pat Pugh, Vice President- Gary Palmore, Secretary Michelle Brumfield, Treasurer Jamie Smith, and board members at large Shannon Brumfield, Ed Milstead and Joseph Quesenberry. Establishment of a memorial garden is another goal.

Sara Carroll: Chamber of Commerce- Excited to be starting the shop local and win event using the CARES act funds. Beginning 11/23 and ending 12/23 residents can get a punch card to have punched at local businesses and turn them in to have a chance to win giveaways. Shop local Saturday will feature a swag bag giveaway.

Carrie Ogburn from Chester, VA: Has a son that is in Northern Neck Regional jail that suffers from kidney stones. He is supposed to be in jail in Hanover, not Warsaw. She believes the jail is not up to par. After a year he got the kidney stones taken care of and now has them on the other side. She believes things have not been handled correctly. Mayor Phelps advised her on where to seek assistance.

There being no other public comments, Mayor Phelps closed the floor to public comments.

## **REPORTS**

**MAYOR REPORT:** Mayor Phelps deferred his report.

**TOWN MANAGER REPORT:** Town manager Joseph Quesenberry announces that the Town Council election results show the Incumbents were reelected and gives congratulations to Mary Beth Bryant on her being newly elected. Three new town employees have been hired. James Belcher is the newest addition to the Warsaw Police Department. Garrett Withers and Phillip Weldon are the newest additions to the Public works sector of the town staff. The Rappahannock High School movie night is scheduled for November 14 and was requested by Mackenzie Weaver to support the RHS Seniors where there will be Anna's pizza and Northern Neck Popcorn. Applause to the county for their hard work in the County Bucks program. Reminder that there will be the Christmas dinner on 12/7 at 6:30pm at the Old Rapp Taphouse. The Christmas parade will be held on 12/12 at 3:00pm. A letter was received regarding the Dunaway water line repair. Napier came out and gave a quote to fix the issue by December.

**POLICE REPORT:** Chief Joan N. Kent announces that they had 96 calls for service. They had 7 arrests and handled traffic control for a 5k run and participated in Trunk or Treat.

**WASTEWATER TREATMENT PLANT REPORT:** Lee Ambrose reported the average flow from Town: 198,700 gal, an increase of 18,500 gallons from September's average flow of 180,200 gallons. The max flow from Town was 390,500 gal, an increase of 143,000 gallons from September's max flow of 247,500 gallons.

Average Total Phosphorous for October was 0.09 mg/l, which resulted in a monthly discharge of 3.9lbs. We have discharged 43.4 lbs., 15.8% of our permitted 274 pounds. Average Total Nitrogen for October was 2.91 mg/l. This resulted in a monthly discharge of 123lbs. We have discharged 988lbs., 27% of our permitted 3655 pounds.

Our mixer went down in our E.Q. Basin and has been thoroughly gone over to find what parts are needed and were looking at around \$9,500.00 in repair parts as everything but the motor has to be replaced, I asked for a quote for a totally new machine and will hear back from him tomorrow or early next week and from there I'll get with Joseph and get whichever items ordered as this is a main piece of equipment in our process. We replaced our concrete electrical junction box top in the driveway due to a crack and to prevent water from entering. We rebuilt polymer pump #2 for our sludge press, we now have both poly pumps up and in running order. We also completed

our normally monthly maintenance. We received our new Christmas lights that were ordered, and we have gone through all the existing decorations and they are ready to be placed on poles throughout next week. Be on the lookout for a few new designs this year.

COUNCIL COMMITTEE REPORT: Have not met. Need to schedule the subdivision review and utilities committee meeting.

PLANNING COMMISSION REPORT: Planning commission met and began reviewing the revised codification draft. A public hearing was scheduled for a zoning ordinance amendment.

NORTHERN NECK REGIONAL JAIL REPORT: Report in package.

**OLD BUSINESS**

Revitalization report: A lot of flooding is no longer on main street. It is heading to the stormwater inlets quickly. Pond is working the way it should. St John’s has been completely paved but there are a few corrections to curbs and sidewalks that need to be fixed. But the St. John’s portion of the project is coming to a close. Ace Hardware is progressing, and a hiring event is scheduled. They are planning to open prior to the first of the year. Angie’s Strength and Style grand opening is scheduled for 11/14.

VDOT Tap Grant/Project: Dominion has provided another letter to VDOT in hopes to have their in-kind portion used as the match to the project.

Saddlery Report: There is no asbestos in the building. Lead is only in windowsills and mantle, not in the walls. Proposal from Porch Creek to finish the building inside is \$36,304.92. This would be turnkey with ability to be occupied on both floors. There was a discussion regarding the cost of the project and councilman Faron Hamblin moved to authorize Joseph Quesenberry to execute the contract which was seconded by Ogle Forrest Sr. and carried with the following votes:

Randall Phelps	Aye	Ogle Forrest Sr.	Aye
Ralph W Self	Aye	Faron Hamblin	Aye

By phone: Jonathan English Aye Rebecca Hubert Aye

**NEW BUSINESS**

Cares Act: Joseph Quesenberry plans to get back in touch with the vendor to get air filtration in the CARES act fund.

74 Main Street: Is an integral piece to Main street. The price tag of greater than \$300,000 seems inflated. Joseph Quesenberry would like council’s thoughts/ a resolution to approach Atlantic Union Bank seeking a donation from them or to sell at a reduced price. Randall Phelps has contacted Atlantic Union Bank but has not heard back.

Zoning ordinance: Joseph Quesenberry received an application seeking to rezone C-1 to allow self-storage in a C-1 zone with a Conditional Use Permit. No action was taken, and the matter was tabled. Joseph Quesenberry is to get advice from the attorney on if a public hearing is mandatory if landowner applies for a land use amendment.

Parking Study and Implementation: Regarding the placement of “no parking” signs on resident’s property near the road/local businesses, Randall Phelps suggested to send proposal to committee, and they can decide to submit to council.

Cobham Park Hunt Club: Annual request from the Hunt Club to hunt on a Waste-Water treatment plant property. Councilman Ogle Forrest Sr. moved to approve their request and Faron Hamblin seconded the motion and carried with the following votes:

Randall Phelps	Aye	Ogle Forrest Sr.	Aye
Ralph W Self	Aye	Faron Hamblin	Aye

By phone: Jonathan English Aye Rebecca Hubert Aye

Closed session – 2.2-3711 A5 (Prospective Business): Councilman Faron Hamblin moved to have a closed session for Economic development and Ogle Forrest Sr. seconded the motion and carried with the following votes:

Randall Phelps	Aye	Ogle Forrest Sr.	Aye
Ralph W Self	Aye	Faron Hamblin	Aye

By phone: Jonathan English Aye Rebecca Hubert Aye

Council members present for the closed session were as follows: Mayor Randall Phelps, Ogle Forrest Sr., Ralph W Self, Faron Hamblin, and those present by phone were Jonathan English and Rebecca Hubert. During the closed session, Councilman English left the meeting and was not present for the roll call vote/certification.

Councilman Hamblin moved to come out of closed session and reenter regular session. The motion was seconded by Councilman Forrest and carried with the following votes.

Randall Phelps	Aye	Ogle Forrest Sr.	Aye
Ralph W Self	Aye	Faron Hamblin	Aye

By phone: Rebecca Hubert Aye

Council then certified by roll call vote that they only discussed matters cited in the motion to enter closed session and legally permitted to be so discussed in the Virginia Freedom of

Information Act subsections cited in the motion to enter closed session. The roll call votes are as follows.

Randall Phelps	Aye	Ogle Forrest Sr.	Aye
Ralph W Self	Aye	Faron Hamblin	Aye

By phone: Rebecca Hubert Aye

**CLOSING COMMENTS**

Councilman Forrest - Council has worked hard and is continuing to get things done

Councilwoman Hubert - Excited about the upcoming opportunities for the town

Councilman Self- Apologized for missing the last meeting

Councilman Hamblin- Thanks to the residents who voted. Congratulations to his brother who was just named superintendent of Richmond County schools.

Mayor Phelps- Christmas party next month; will welcome Mary Beth Bryant in January and take care of position appointments.

There being no further business, Mayor Randall Phelps adjourned the meeting at 9:15pm.

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Submitted by: Julia Blackley-Rice, Clerk