

MINUTES
WARSAW PLANNING COMMISSION
REGULAR MEETING
MARCH 4, 2021

The regular meeting of the Warsaw Planning Commission was held Thursday, March 4, 2021 at 7:00pm in Council Chambers at 78 Belle Ville Lane, Warsaw, VA. Commission members present were as follows: Chairwoman Elizabeth Franklin, Gary Palmore, and Council Liaison Mary Beth Bryant. Commission members absent were as follows: Barbara Jean LeFon and Regis Slaw. There were no members present by phone.

Town staff present were Town Manager Joseph Quesenberry, Director of Planning and Community Development Melissa Coates, and Treasurer/Clerk Julia Blackley-Rice.

Also in attendance was Mr. Timothy Dolan.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chairwoman Franklin called the meeting to order and led in the Pledge of Allegiance at 7:00pm.

APPROVAL OF CONSENT AGENDA

Commissioner Palmore amended the consent to agenda to remove item #3 – Election of Officers from the agenda as that business was handled at the previous meeting. Council Liaison Bryant moved to approve the consent agenda as amended. The motion was seconded by Commissioner Bryant and carried with the following votes:

Elizabeth Franklin	Aye	Mary Beth Bryant	Aye
Gary Palmore	Aye		

PUBLIC COMMENT

There were no public comments brought before the body of the Commission.

OLD BUSINESS

Zoning Ordinance Amendment Request – Tim & Brenda Dolan – Allow for self-storage facilities in C-1, Limited Commercial Zones: Chairwoman Franklin reminded Commission members about the purpose of the request by Mr. Dolan. The public hearing where the Dolan’s began their request for an amendment to the Development Management Ordinance to allow for self-storage facilities in a C-1 zoning district with a Conditional Use Permit was held in January 2021. Currently, self-storage facilities are not permitted within a C-1 zoning district. Mr. Quesenberry informed the Commission members that based on Town Code, the Planning Commission would need to make a recommendation, whether it be an approval or denial, to be presented at the next Town Council meeting. Commissioner Palmore inquired to Mr. Dolan on the status of the agreement between Richmond County and the Dolan’s. Presently, there is no agreement between the two parties. Mr. Dolan has provided the County with an offer, but he has not heard a response back as of yet.

Council Liaison Bryant moved to recommend to Town Council denial of the request. The motion was seconded by Commissioner Palmore and carried with the following votes.

Elizabeth Franklin	Aye	Mary Beth Bryant	Aye
Gary Palmore	Aye		

Town Revitalization Updates: Director of Planning and Community Development, Mrs. Coates, spoke that a large portion of the sidewalks along Main Street and Ace Hardware is now open. It is projected that Ace will be hosting a Grand Opening celebration in April. They are open, but not at full capacity as of yet. The Warsaw Banner is in process of going back up over Main Street. The banner will now be double-sided, and Warsaw will be seen correctly from each side. France Landscapes will be installing a stone wall in front of Verizon. The corner at Michelle's Sweet Treats will have sod. The finishing touches along Main Street are in process now. There will be speakers installed along Main Street that will play music for pedestrians, shoppers, and during Town festivities. Beginning in April/May, Menokin will be moving into the Saddlery for their office space. There are plans to incorporate an official visitors center staffed by Menokin. In addition, Rappahannock Outdoor Adventures will be a joint venture between the Town and Menokin beginning Memorial Day weekend. With Covid – the Town trolley debut was postponed. There are plans to start the trolley this year beginning in May. The first year will be a bus and not a trolley, but the Town is excited to begin. Mrs. Coates and Mr. Quesenberry have been working on a grant for a new community market. The Town is looking at a pavilion type structure between Relish and Affordable New and Used Goods. A new concert series is starting up – Fourth Fridays will be held in the park with a band or entertainment starting on Memorial Day weekend.

NEW BUSINESS

Mr. Quesenberry presented a copy of the proposed Capital Improvement Plan to the Commission members for review.

CLOSING COMMENTS

Commissioner Palmore thought the Town Manager and Staff was doing an excellent job for the Town. Keep up the good work.

There being no further business, Chairwoman Franklin adjourned the meeting at 7:55pm.

Submitted by: Julia Blackley-Rice, Secretary